

Noi Bai Catering Services Joint Stock Company

Address: Noi Bai International Airport, Phu Minh, Soc Son District, Hanoi.

Business Registration Number: 0101509403, issued by the Hanoi Department of Planning and Investment on July 7, 2004, last amended for the 22nd time on July 8, 2021.



SOCIALIST REPUBLIC OF VIETNAM

Independence – Liberty - Happiness

Hanoi, April , 2025

MEETING INVITATION
2025 Annual General Meeting of Shareholders

The Board of Directors of Noi Bai Catering Services Joint Stock Company (NCS) is pleased to announce and cordially invite all NCS shareholders to attend the 2025 Annual General Meeting of Shareholders with the following details:

1. Time: 08:30 April 24, 2025.

(Greeting and verifying shareholder eligibility from 08:30 AM - 09:00 AM)

2. Location: Noi Bai Catering Services Joint Stock Company – Noi Bai International Airport, Phu Minh, Soc Son district, Hanoi.

3. Meeting agenda: Approval of matters presented at the 2025 Annual General Meeting of Shareholders.

4. Proxy of attendance: If a shareholder is unable to attend the meeting, they may authorize another person to attend on their behalf. The authorization must be in writing, using the attached form or the template available on the NCS website, and must be duly signed (for individual shareholders) or signed by the legal representative and stamped (for institutional shareholders).

5. Attendance registration and meeting documents

The agenda, meeting documents, and forms for the 2025 Annual General Meeting of Shareholders are available on the company's website at www.noibaicatering.com.vn, under the INVESTOR RELATIONS section.

Shareholders are requested to confirm their attendance via fax, email, in person, or by mail (including the Proxy Form, if applicable) to the company's headquarters.

Shareholders or authorized representatives must present the meeting invitation, an original or a certified copy of their ID card/citizen identification card/passport (for



Noi Bai Catering Services Joint Stock Company
Address: Noi Bai International Airport, Phu Minh, Soc Son District, Hanoi.
Business Registration Number: 0101509403, issued by the Hanoi Department of Planning and Investment on July 7, 2004, last amended for the 22nd time on July 8, 2021.

individuals), or a business registration certificate and a valid authorization letter (for proxies) for shareholder verification by the organizing committee

Contact address:

Ms. Phi Thi Thu Anh – Company’s secretary

Noi Bai Catering Services Joint Stock Company – Noi Bai International Airport, Phu Minh, Soc Son district, Hanoi.

Phone number: +84 24 38 843 441

Fax: +84 24 38 840 199

Mobile phone number: 090 490 5718

Email: anhpt@noibaicatering.com.vn

This notice serves as an official invitation in case shareholders do not receive a separate meeting invitation.

Cordially invite!

**ON BEHALF OF THE BOARD OF DIRECTORS
CHIEF EXECUTIVE OFFICER**



The stamp is circular and red. It contains the text: "CÔNG TY CỔ PHẦN SUẤT AN ANH KHÔNG NỘI BÀI" and "H. SÓC SƠN - TP. HÀ NỘI". A signature is written over the stamp.

Ngo Hong Minh



The stamp is circular and red. It contains the text: "CÔNG TY CỔ PHẦN SUẤT AN ANH KHÔNG NỘI BÀI" and "H. SÓC SƠN - TP. HÀ NỘI".